Freedom of Information

In compliance with the Illinois Freedom of Information Act, PA 83-1013, effective July 1, 1984, it shall be the policy of the Harvey Public Library District to make available those public records that are required by law. Public notice is posted in the library in conformity with requirements of this act. Notice includes the following information about the makeup and operation of the Library:

- A. Purpose
- B. Functional Subdivisions
- C. Operating Budget D. Operating Centers E. Employees
- F. Composition of Board
- G. Availability of Public Records
- H. List of Records

AVAILABILITY OF PUBLIC RECORDS:

Members of the public may obtain information and public records available under the Illinois Freedom of Information Act by:

1. Submitting a written request to the District in care of the Library Director
2. Specifying information or document requested

Requests for public records will be expeditiously processed. The Harvey Public Library District will either comply with or deny such written request within seven (7) days after its receipt. Retrieval and copying of records will be done by employees of the library.

FEES:
$1.00 for first page, and .20 cents each additional page
$ .50 per request for certification
All checks should be made payable to the Harvey Public Library District.

LIST OF RECORDS:
The Harvey Public Library District retains library records according to the guidelines established by the Local Records Commission in Springfield, Illinois. A list of types of records under its control will be maintained in the Library Office. It is available for inspection and copying through the office of the Library Director, at: Harvey Public Library District, 15441 Turlington Ave., Harvey, IL 60426-3683.

RIGHT OF APPEAL:
In the event that access to public records is denied under the law, PA 83-1013; then the requestor, under provisions of ILL. Rev. Statutes Ch. 116, sec. 210 & 211, has the right to appeal such denial to the head of the public body, the President of the Library Board of Directors.