

All patron information will be kept confidential by the library, including:

- Patron's registration information.
- Patron's borrowing records.

Library records are for the sole purpose of protecting and accounting for public property and are not to be used directly or indirectly to identify the types of materials used, or the kind of information asked for, by individual library patrons. It is the duty of the Board of Library Trustees and the library staff to insure the privacy of the patrons of the library and to consider all library records to be confidential, with exception of those that by statute are public records.

No other library records are made available to casual members of the public, the press, or any agency of federal, state or local government, except pursuant to such process, order, or subpoena as may be issued under the authority of and in accordance with federal, state, or local law relating to civil, criminal, or administrative discovery procedures, or legislative investigative power. The Board of Library Trustees and library staff may oppose the issuance or enforcement of any such process, order, or subpoena until such time as a proper showing of good cause has been made in a court of competent jurisdiction. Moreover, any costs incurred by the Harvey Public Library District in any search through patron records, even under court order, will be charged to the agency demanding such search as may be allowed by law.