

HARVEY PUBLIC LIBRARY DISTRICT

Remote Regular Board Meeting

Minutes

2/10/22

President Price called the meeting to order at 6:35pm.

Roll Call by Secretary Morgan.

Present: Trustee Garcia, Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice-President Patterson, President Price.

Absent: Treasurer Nesbitt.

Approval of Minutes

Secretary Morgan noted the misprint of the start time of 6:42pm and end time of 6:41pm.

Director Menzies acknowledged the error. The correct start time was 6:30pm and the ending time was indeed 6:41pm. The Board tabled all action until the corporate counsel was engaged. So the meeting ended earlier than usual.

President Price made a motion to approve the January 13th Minutes with 1 correction of the start time being correctly noted at 6:30pm. and the ending time being 6:41pm. Secretary Morgan seconded the motion.

Roll Call: Ayes: Trustee Garcia, Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice-President Patterson, President Price. Nays: none. Motion carried.

Approval of the Bills List

President Price made a motion to approve the Bills List. Trustee McCaskill seconded the motion.

Roll Call: Ayes: Trustee Garcia, Trustee McCaskill, Trustee Williams, Secretary Morgan, President Price. Nays: none. Abstain: Vice-President Patterson. Motion carried.

Secretary Morgan read the Treasurer's Report into the record. President Price asked the Director to update the Treasurer's Report for the account ending in 535.

Department Reports

The Director's Report was submitted in writing and read into the record.

President Price inquired about the Conductor program. Ms. Peake responded that the library will be receiving a refund for the program. Conductor wanted to perform outdoors due to Covid in January but the weather was inclement.

Trustee Williams asked Ms. Peake and Director Menzies, "When does the library plan to return to in-person programming?"

Menzies responded, “Some of the trepidation is not among the library staff but among the agencies that we partner with like the schools and community organizations. We did submit a HPLD Pandemic Policy Draft which this Board has approved. We will follow the collective wisdom of this Board. We are excited for the community to come back into the building.”

Old Business

Attorney Peter Murphy addressed the Audit Update. President Price indicated that the previous audit required only the Director’s signature from the same Auditor. Attorney Peter Murphy stated, “The Representation letter issue has been resolved.”

Trustee McCaskill asked, “Why haven’t the auditors come and presented the audit?”

Menzies responded that there was an email response that was sent last week to Attorney Welch and copying President Price and myself that they had received the Representation letter and that they would be reaching out to the library next week.

Vice-President Patterson reported about the HVAC progress. Vice-President Patterson stated, “We have received 2 proposals for the HVAC Engineering project.”

Vice-President Patterson suggested that we vote on the engineering proposals at the audit meeting. The Building and Grounds Committee agreed.

Director Menzies updated the Board about the Tax Practitioner’s progress. The library is in an appeal process with the Internal Revenue Service.

Audience Participation

President Price opened the floor to Audience Participation. Ms. Jerlene Harris addressed the Board.

Adjournment

President Price made a motion to adjourn the meeting at 7:09pm. Vice-President Patterson seconded the motion.

Roll Call: Ayes: Trustee Garcia, Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice-President Patterson, President Price. Nays: none. Motion carried.