

**HARVEY PUBLIC LIBRARY DISTRICT
REGULAR BOARD MEETING MINUTES
October 14, 2021**

President Price called the Remote Regular Board Meeting to order at 6:32 p.m.

Roll Call:

Present: Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice-President Patterson, President Price.

Absent: Treasurer Nesbitt, Trustee Garcia.

Director Menzies offered the Invocation.

President Price made a motion for approval of Minutes. Seconded by Trustee McCaskill.

Ayes: Trustee McCaskill, Trustee Williams, Vice-President Patterson, President Price.

Nays: none. Motion carried.

President Price made a motion to approve the Bills. Seconded by Trustee Williams.

Ayes: Trustee McCaskill, Trustee Williams, President Price.

Abstain: Vice-President Patterson.

Nays: none. Motion carried.

Correspondence was received from Secretary Morgan regarding ADA accommodations.

President Price welcomed Secretary Morgan to the meeting.

President Price read the Treasurer's Report for the record.

Director Menzies stated in his report that we have received a proposal from Jeff Chamberlain and we are awaiting more quotes.

President Price asked if we could reach out to other vendors by mid-week.

Menzies responded Yes Maam.

Menzies made a recommendation to approve Impact printing and said he would defer to Attorney Jarad.

Attorney Jarad addressed the board regarding Impact printing and discussed the details of the amendments to the original contract.

Vice-President Patterson asked amount the monthly cost for Impact. Attorney Jarad explained that \$966.50 of which \$256 is under the separate Maintenance Agreement as of Sept 9th.

Trustee Williams made a motion to approve the Lease, Maintenance and Sales order as amended. Seconded by Vice-President Patterson.

Ayes: Trustee Williams, Secretary Morgan, President Price. Nays: Trustee McCaskill.

Abstain: Vice-President Patterson. Motion carried.

Vice-President Patterson requested for the Board to table the Finance Committee of the Whole until next month's meeting.

President Price made a motion to restore the Finance Committee Meeting of the Whole on a monthly basis. Seconded by Trustee Williams.

Ayes: Secretary Morgan, Vice-President Patterson.

Nays: Trustee McCaskill, Trustee Williams, President Price. Motion failed.

President Price made a motion to approve the Ordinance to establish a Special Reserve Fund. Seconded by Trustee Williams.

Vice-President Patterson asked for clarity on the motion.

President Price asked Attorney Jarad to explain the Special Reserve Fund.

Attorney Jarad explained.

President Price restated her motion to approve the Ordinance to establish a Special Reserve Fund. Seconded by Trustee Williams.

Ayes: Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice-President Patterson, President Price. Motion carried.

President Price asked Director Menzies if there is a recommended amount to transfer into the Special Reserve Fund.

Menzies stated that we really don't know what the scope of the HVAC project will be in order to designate monies for the Special Reserve Fund. The funds that we have on hand have to last us until the next tax collection income is received.

President Price made a motion to table the Special Reserve Fund transfer until further notice while more information is collected.

Vice-President Patterson asked about clarity on the transfer.

President Price asked Attorney Jarad to elaborate on the Special Reserve Fund.

President Price restated her motion to table the Special Reserve Fund transfer until further notice while more information is collected. Seconded by Trustee Williams.

Ayes: Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice-President Patterson, President Price. Motion carried.

President Price asked Director Menzies to speak to the progress of the Tax Practitioner.

Menzies read correspondence from Nathan Pasbrig of O'Neill & Gaspardo.

President Price made a motion to add closed session to the agenda for the employee and legal matters. Seconded by Trustee Williams. Ayes: Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice-President Patterson, President Price. Motion carried.

President Price made a motion to go into Executive Session under section 5 ILCS 120/2B for the purpose of discussing information regarding litigation, appointment, employment or dismissal of an employee or officer.

President Price opened the meeting to Public Participation. Ms. Harris stated that she was muted by the host and that it is unethical not to allow the audience to speak. She asked if the audits have been completed.

President Price restated her motion to go into Executive Session under section 5 ILCS 120/2B for the purpose of discussing information regarding litigation, appointment, employment or dismissal of an employee or officer. Seconded by Trustee McCaskill.

Ayes: Ayes: Trustee McCaskill, Trustee Williams, Secretary Morgan, Vice-President Patterson, President Price. Motion carried.