

HARVEY PUBLIC LIBRARY DISTRICT
Building & Grounds Committee Meeting Minutes
September 14, 2021

Vice-President Patterson called the Building & Grounds Committee Meeting to order at 6:37pm.

Present: Vice-President Patterson (Chair), Co-Chair McCaskill, President Price.

Jack Hayes notified the Chairwoman that he would be late to the meeting as close to 7pm as he can.

Trustee McCaskill asked how much is Jack going to charge us.

Vice-President Patterson responded we are not aware of Jack's costs yet.

Trustee McCaskill said, I don't know if the estimate is accurate. \$98,000 is not enough to replace the units.

Trustee McCaskill asked to schedule a time to go up to the roof with Superintendent Crudup to take a look at the HVAC to see what we're working with. Vice-President Patterson said she would like to be a part of that viewing.

Trustee McCaskill asked, What is the interest rate and down payment they are requesting?

Mr. Menzies stated I don't have that information. I would need to defer to those individuals providing financing options

Trustee McCaskill asked, Do you know when the last time the units were replaced?

Menzies stated I would defer to Superintendent Crudup.

Trustee McCaskill said, How did we install refurbished units on a new building?

Is the same person the same Project Manager Jack Hayes?

Vice-President Patterson stated, Yes, hopefully he can answer that.

President Price asked if Superintendent Crudup can be added to the meeting. The Director stated, we will give him a call.

Trustee McCaskill stated, I would suggest we get all brand new units. I believe we have to go to bid, that's the board's policy correct? President Price said, Correct.

Vice-President Patterson welcomed Jack Hayes to the meeting and yielded the floor.

Jack Hayes said his role would be more like Construction Manager as Advisor. Mr. Hayes stated we work on your behalf with an engineer to determine the scope of the project in question. We help with the bidding process and awarding the bid.

Trustee McCaskill asked Mr. Hayes if \$100,000 is enough to cover a building of this size.

Mr. Hayes stated that part of his concern with the proposals is that you are required to comply with the Prevailing Wage Act.

Vice-President asked if Jack had any recommendations for mechanical engineers.

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Superintendent Crudup joined the meeting.

Trustee McCaskill asked him for his report.

Superintendent Crudup stated that the units are about 15 years old so we are having some challenges right now. We will need to do belt changes, etc.

Trustee McCaskill stated that we need to be sure to have a maintenance agreement with the new units.

President Price asked can you explain about the emergency nature of the replacement. Superintendent Crudup stated that one unit has failed and the build is operating off of 9 units which is a strain on the existing units.

The Vice-President thanked Jack Hayes for his input.

The Vice-President opened the meeting for Public Participation. Ms. Harris stated that the library should get all new units.

Vice-President Patterson adjourned the meeting at 7:59pm.

Roll Call: Ayes: Vice-President Patterson, Trustee McCaskill, President Price. Nays: none.
Motion carried.